



**PLUMBING-HEATING-COOLING
CONTRACTORS ASSOCIATION**

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The Virtual Annual Business Meeting FAQs

When is the 2025 PHCC Virtual Annual Business Meeting?

The online meeting will be held at 2 p.m. ET on Oct. 1, 2025.

Why should I participate?

PHCC's Annual Business Meeting is one of the most important meetings of the year. Participating in the PHCC Annual Business Meeting is an opportunity to hear updates about your association, vote for vice president, vote on proposed bylaws amendments, and make your voice heard on crucial issues that impact your association.

How will I access the meeting on Oct. 1?

A link to the ABM Zoom room will be sent to ALL members ahead of the meeting, via e-blast from PHCC—National Association (communications@naphcc.org). Regardless of whether you registered to vote or are a voting-eligible member, you will receive the link and are encouraged to attend. Everyone will use the same link to enter.

The first email with the link will go out Wednesday, Sept. 17, with reminders on Wednesday, Sept. 24, and the day-of (Wednesday, Oct. 1). If you do not receive the email for some reason, please reach out to ExecutiveOffice@naphcc.org.

Who is running for Vice President?

Tony Bertolino, Rob Bertolino Plumbing and Heating, Virginia Beach, Virginia, and Brett Kaltvedt, Midwestern Mechanical (Open Shop) and Baete Forseth HVAC (Union), Sioux Falls, South Dakota

Biographies and copies of the Candidates' Corners have been published in *PHCC Online e-newsletter* and *Solutions Magazine*. ([see here](#))

Will we know the final results of the election during the annual meeting?

Yes, the results will be announced shortly after the close of the election during the live virtual Annual Business Meeting.

What are the proposed Bylaws Amendments?

You can find the proposed bylaws amendments [here](#).

How do I vote?



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Registered voters will be sent a link to vote via our secure platform – Election Buddy (electionbuddy.com)

If you have registered to vote by absentee vote, you will be able to vote from September 22nd, midnight through September 30th at 11:45 pm (Eastern Daylight Time). Your vote on the Bylaws will count as your vote whether the bylaws changes stay as presented or are amended.

Voters will receive an email from invitations@mail.electionbuddy.com with an Access Key and your Password. If you have any questions, please email Cathi Horner Horner@naphcc.org or Executive Office ExecutiveOffice@naphcc.org

If you have registered to vote Live, you will receive an email from invitations@mail.electionbuddy.com with your Access Key and Password and a link to vote on the morning of Oct. 1. This link will be active for voting question by question during the meeting. These votes will include the vote for Vice President and the Bylaws Amendments/Updates.

If there is a revision in wording on a proposed bylaws amendment, will my absentee vote be invalidated?

If the changes are simple word amendments, the absentee ballots would still be in effect. If the amendments to the proposed bylaws change become confusing, they would most likely be referred back to the committee.

By logging into the Election Buddy platform, you will see the statement that “By voting by Absentee ballot, you understand that the proposed motions may be amended, and your vote in favor of or against the intent of the motion/vote, opposed to any amendments.”

Will I get a copy of the agenda before the annual meeting?

Yes, you can also access it [here](#).

What is the procedure for PHCC members to ask a question during the meeting, if needed?

The meeting will be held on the Zoom platform – you will be able to use the chat feature to send messages to individuals or the group as a whole. More instructions will be given at the beginning of the meeting.

Can chapter executives attend the meeting?

Yes, Chapter Executives are encouraged to attend. Chapter Executives will also get the emails being sent to ALL members with details on how to participate.



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During the meeting, will I be able to see the other PHCC members who are participating?

Yes.

Will the meeting be recorded?

Yes, the meeting will be recorded.

Have a question? Email ExecutiveOffice@naphcc.org for assistance. Thank you for participating in this important meeting!